

**2021 Request for Proposals for Community Care for the Elderly**  
**Written Questions and Answers II**

1. **Question:** “I do not know if you are able to respond to this question at this point in time relative to the GR RFP process; however, Shayne Betts, Walton County COA Executive Director and I both have the same concerns/questions. This relates to Appendix VIII Proposal Fatal Criteria item 6: Does the proposal include signed commitment forms or a comparable document (i.e. Letter from a funding source) guaranteeing the bidder’s ability to provide adequate matching funds? “Historically” this document was signed by the President/CEO of the applicant organization “guaranteeing” that the required match would be provided by the applicant organization. However, in your response to a question about this criteria you stated that “A signed letter from your Board President would not meet this requirement. A letter from your bank, external auditor, or other funding source stating that there are sufficient matching funds would be appropriate.”

Here are the issues:

- Our auditors can address the ability to provide match in a historical context. That is, we did provide the match required in the past. While I have had long discussions with them about providing a statement about sufficient funds to provide match for this future grant, they are not sure they could do that.
- While the COA of WFLA receives matching funds from SR and Escambia Counties, United Way, etc., these organizations are just beginning their budget negotiations and thus could not provide a “guarantee” of local funding at this time for future grants.
- While our respective agencies have cash reserves I do not believe any bank or similar institution would provide a statement that these funds would be used for matching requirement of this grant---- banking institutions understand that such funds could be used for any purpose and they certainly cannot make a guarantee how this money would be used.
- It would seem logical that the applicant organization would guarantee that local funds would be used and available for match. No matter the “source” of the local funds.

Therefore, since this has not been an issue in past grant applications and I am unaware of provider agencies (although this could be required) having to provide bank or auditors statements that there are sufficient matching funds we feel a statement from the applicant organizations should be sufficient.

Thank you for consideration.

**Answer:** “The rationale presented is correct. Thank you for responding to the issues so clearly. Upon further examination, the answer to Question 3 in the previously published Written Questions and Answers is revised. Completion of the II. B. 4. Match Commitment of Cash Donation on Page 33 of Appendix VIa Service Provider Application is sufficient to meet this requirement.”