

### **Quality Assurance Specialist Assistant**

Seeking professional for monitoring of programs for the elderly. Must possess excellent writing and communication skills, ability to interpret standards and regulations and be able to work independently. This is a part-time position, 24 hours per week at an annual salary range of \$13,728-\$22,800. Must be able to travel within the 4 county areas. Duties are varied requiring diligent and responsible actions, good judgment and initiative while operating within the frame of general guidelines set forth by the Northwest Florida Area Agency on Aging. Qualifications: A degree in social services or related field preferred, or at least 5 years experience with a public/private agency targeting elders. Must have computer skills. Please send resume to: Sharon Searcy, Quality Assurance Specialist. Northwest Florida Area Agency on Aging, Inc., Aging Resource Center. 5090 Commerce Park Circle, Pensacola, FL 32505. Resumes will be accepted through 5 pm. January 31, 2012. **NO PHONE CALLS OR DROP INS.** Drug and Background Screening required. EOE.